



JOB DESCRIPTION

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| Job Title | IT Desktop Support |
| Reporting To | IT Manager |
| Location | Makati City, Philippines |
| Job Responsibilities | <ul style="list-style-type: none">• Installing and configuring computer hardware, software, systems, networks and printers• Communicating with the clients and computer users to determine the nature of any problems they encounter• Investigating, diagnosing and solving computer software and hardware problems• Maintain and resolve issues on LAN/WAN, VoIP telephone, biometric, CCTV systems |
| Job Requirements | <ul style="list-style-type: none">• Bachelor's Degree in IT related courses• With at least 2 years' experience in related field• Familiar with Windows GO/Domain Controller and SCCM• Familiar with Mac machines• Knowledgeable in Linux• Must be willing to be relocated to Makati City, Philippines |